



Shri Tuljabhavani Bahhuudeshiya Samajsevi Sanstha, Vetalwadi's  
**College of Education for Women, Kurduwadi**

**Secretary**

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**Address- Bypass Road, Near Trimurti Hotel, Kurduwadi 413208**

**Date:-17/05/2024**

**THE PROFESSIONAL DEVELOPMENT/ADMINISTRATIVE TRAINING PROGRAMMES**

**2018-2023**

**The following chart indicates the number of professional development/administrative training program organized by the institution for teaching and non teaching staff during the last five years.**

2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
01	01	01	01	01



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**ADMINISTRATIVE STRUCTURE OF EDUCATION DEPARTMENT 2018-2019**

**BROCHURE**

**DURATION 06 HOURS- 01 DAY**

Unit No	. DESCRIPTION	Hours
Unit I	<ul style="list-style-type: none"><li>• Maharashtra government administrative structure</li><li>• Maharashtra government higher education department administrative structure</li><li>• Maharashtra government teacher education administrative structure</li></ul>	03
Unit II	<ul style="list-style-type: none"><li>• Maharashtra government school education administrative structure</li><li>• Maharashtra government district and block level education structure</li><li>• preparation of administrative hierarchal structures of all above levels</li></ul>	03
	Total	06

**OBJECTIVES OF ADMINISTRATIVE STRUCTURE OF EDUCATION DEPARTMENT  
2018-2019**

1. The teaching and non-teaching staff understands Maharashtra government administrative structure.
2. The teaching and non-teaching staff understands Maharashtra government higher education department administrative structure
3. The teaching and non-teaching staff understands Maharashtra government teacher education administrative structure
4. The teaching and non-teaching staff understands Maharashtra government school education administrative structure
5. The teaching and non-teaching staff understands Maharashtra government district and block level education structure
6. The teaching and non-teaching staff prepares of administrative hierarchal structures of all above levels



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**DURATION 06 HOURS- 01 DAY**

Unit No	. DESCRIPTION	Hours
Unit I	<ul style="list-style-type: none"><li>Theoretical background of professional ethics in teacher training</li><li>professional ethics for would be teachers</li><li>Professional ethics in class room teaching</li></ul>	03
Unit II	<ul style="list-style-type: none"><li>illustrations for professional ethics in secondary teacher education</li><li>mock drills for would be teachers in professional ethics</li></ul>	03
	Total	06

**OBJECTIVES OF WORK SHOP FOR PROFESSIONAL ETHICS IN TEACHER TRAINING PROGRAM**

**2019-2020**

- The teaching staff knows the theoretical background of professional ethics in teacher training
- The teaching staff knows the professional ethics for would be teachers
- The teaching staff knows the Professional ethics in class room teaching
- The teaching staff knows the illustrations for professional ethics in secondary teacher education
- The teaching staff participates the mock drills for would be teachers in professional ethics



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**COVID-19 ONLINE EDUCATION AND NATIONAL EDUCATION POLICY 2020-2021**

**BROCHURE**

**DURATION 06 HOURS- 01 DAY**

Unit No	. DESCRIPTION	Hours
Unit I	<ul style="list-style-type: none"><li>The detailed information over COVID-19 rules in education institutions</li><li>The online education in COVID-19 condition</li><li>The examination and practical practice teaching in COVID-19 condition</li></ul>	03
Unit II	<ul style="list-style-type: none"><li>The theoretical background of national educational policy</li><li>The teacher education program in national educational policy</li><li>Preparation of teacher training institutions for national education policy</li></ul>	03
	Total	06

**OBJECTIVES OF COVID-19 ONLINE EDUCATION AND NATIONAL EDUCATION POLICY 2020-2021**

- The teaching staff knows the detailed information over COVID-19 rules in education institutions
- The teaching staff knows the online education in COVID-19 condition
- The teaching staff knows the examination and practical practice teaching in COVID-19 condition
- The teaching staff knows the theoretical background of national educational policy
- The teaching staff knows the teacher education program in national educational policy
- The teaching staff Prepares the teacher training institutions for national education policy



  
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**EFFECTIVE TEACHING IN HIGHER EDUCATION 2021-2022**

**BROCHURE**

**DURATION 06 HOURS- 01 DAY**

Unit No	. DESCRIPTION	Hours
Unit I	<ul style="list-style-type: none"><li>The modern method and techniques to teach in higher education</li><li>The advance skills and strategies for teaching in higher education</li></ul>	03
Unit II	<ul style="list-style-type: none"><li>The modules of teaching in higher education</li><li>The application of teaching techniques in classroom teaching</li></ul>	03
	Total	06

**OBJECTIVES OF EFFECTIVE TEACHING IN HIGHER EDUCATION 2021-2022**

- The teaching staff knows the modern method and techniques to teach in higher education
- The teaching staff knows the advance skills and strategies for teaching in higher education
- The teaching staff knows the modules of teaching in higher education
- The teaching staff knows the application of teaching techniques in classroom teaching



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**WORK SHOP FOR NON-TEACHING STAFF ON PREPARATION OF SERVICE BOOKS 2022-2023**

**BROCHURE**

**DURATION 06 HOURS- 01 DAY**

Unit No	. DESCRIPTION	Hours
Unit I	<ul style="list-style-type: none"><li>The theoretical in formation over service books in educational institutions</li><li>The government norms in preparation of service book in educations institutions</li></ul>	03
Unit II	<ul style="list-style-type: none"><li>The government circulars and SS code in preparation in service book</li><li>The duties and responsibilities of institutional head and office staff</li></ul>	03
	Total	06

**OBJECTIVES OF WORK SHOP FOR NON-TEACHING STAFF ON PREPARATION OF SERVICE BOOKS 2022-2023**

- The Non-teaching staff comes to know the theoretical information over service books in educational institutions
- The Non-teaching staff comes to know the government norms in preparation of service book in educations institutions
- The Non-teaching staff comes to know the government circulars and SS code in preparation in service book
- The Non-teaching staff comes to know the duties and responsibilities of institutional head and office staff



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**REPORT ON ADMINISTRATIVE STRUCTURE OF EDUCATION DEPARTMENT 2018-2019**

**PROGRAMME**

The college arranged the programme for teaching faculty in the institution on 10/12/2019 to develop the following abilities and achieve the fremde objectives.

- Maharashtra government administrative structure
- Maharashtra government higher education department administrative structure
- Maharashtra government teacher education administrative structure
- Maharashtra government school education administrative structure
- Maharashtra government district and block level education structure
- preparation of administrative hierarchal structures of all above levels
- 

**OBJECTIVES OF ADMINISTRATIVE STRUCTURE OF EDUCATION DEPARTMENT  
2018-2019**

1. The teaching and non-teaching staff understands Maharashtra government administrative structure.
2. The teaching and non-teaching staff understands Maharashtra government higher education department administrative structure
3. The teaching and non-teaching staff understands Maharashtra government teacher education administrative structure
4. The teaching and non-teaching staff understands Maharashtra government school education administrative structure
5. The teaching and non-teaching staff understands Maharashtra government district and block level education structure
6. The teaching and non-teaching staff prepares of administrative hierarchal structures of all above levels

All the participant teaching faculty get modified as per the information and objective of the course in the program held in ours institution.



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**REPORT ON THE WORK SHOP FOR PROFESSIONAL ETHICS IN TEACHER TRAINING PROGRAM**

**2019-2020 -PROGRAMME**

The college arranged the programme for teaching faculty in the institution on 17/12/2020 to develop the following abilities and achieve the fremde objectives.

- Theoretical background of professional ethics in teacher training
- professional ethics for would be teachers
- Professional ethics in class room teaching
- illustrations for professional ethics in secondary teacher education
- mock drills for would be teachers in professional ethics


**OBJECTIVES OF WORK SHOP FOR PROFESSIONAL ETHICS IN TEACHER TRAINING PROGRAM**

**2019-2020**


- The teaching staff knows the theoretical background of professional ethics in teacher training
- The teaching staff knows the professional ethics for would be teachers
- The teaching staff knows the Professional ethics in class room teaching
- The teaching staff knows the illustrations for professional ethics in secondary teacher education
- The teaching staff participates the mock drills for would be teachers in professional ethics

All the participant teaching faculty get modified as per the information and objective of the course in the program held in ours institution.



  
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	<p align="center"><b>Shri Tuljabhavani Bahhuudeshiya Samajsevi Sanstha, Vetalwadi's</b>  <b>College of Education for Women, Kurduwadi</b></p>	
	<p><b>Secretary</b>  <b>Dr. Magan P. Survase</b>          Ex. Edu. Dean          (M.A., M.Ed., M.Phil., Ph.D.)  <b>Email ID - <a href="mailto:192.tuljai@gmail.com">192.tuljai@gmail.com</a></b></p>	<p><b>Principal</b>  <b>Dr. Ravi M. Survase</b>          (M.A., M.Ed., NET, M.B.A., Ph.D.)          Mob. 9921845999  <b>Website- <a href="http://www.coekurduwadi.org">www.coekurduwadi.org</a></b></p>
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## REPORT ON THE COVID-19 ONLINE EDUCATION AND NATIONAL EDUCATION POLICY 2020-2021

### PROGRAMME

The college arranged the programme for teaching faculty in the institution on 08/02/2021 to develop the following abilities and achieve the fremde objectives.


- The detailed information over COVID-19 rules in education institutions
- The online education in COVID-19 condition
- The examination and practical practice teaching in COVID-19 condition
- The theoretical background of national educational policy
- The teacher education program in national educational policy
- Preparation of teacher training institutions for national education policy

### OBJECTIVES OF COVID-19 ONLINE EDUCATION AND NATIONAL EDUCATION POLICY 2020-2021

- The teaching staff knows the detailed information over COVID-19 rules in education institutions
- The teaching staff knows the online education in COVID-19 condition
- The teaching staff knows the examination and practical practice teaching in COVID-19 condition
- The teaching staff knows the theoretical background of national educational policy
- The teaching staff knows the teacher education program in national educational policy
- The teaching staff Prepares the teacher training institutions for national education policy

All the participant teaching faculty get modified as per the information and objective of the course in the program held in our institution.



  
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**PROGRAMME**

The college arranged the programme for teaching faculty in the institution on 18/08/2022 to develop the following abilities and achieve the fremde objectives.

- The modern method and techniques to teach in higher education
- The advance skills and strategies for teaching in higher education
- The modules of teaching in higher education
- The application of teaching techniques in classroom teaching

**OBJECTIVES OF EFFECTIVE TEACHING IN HIGHER EDUCATION 2021-2022**

- The teaching staff knows the modern method and techniques to teach in higher education
- The teaching staff knows the advance skills and strategies for teaching in higher education
- The teaching staff knows the modules of teaching in higher education
- The teaching staff knows the application of teaching techniques in classroom teaching

All the participant teaching faculty gets modified as per the information and objective of the course in the program held in our institution.



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**REPORT ON THE WORK SHOP FOR NON-TEACHING STAFF ON PREPARATION OF SERVICE BOOKS**

**2022-2023-PROGRAMME**

The college arranged the programme for Non- teaching faculty in the institution on 18/04/2023 to develop the following abilities and achieve the fremde objectives.

- The theoretical information over service books in educational institutions
- The government norms in preparation of service book in educational institutions
- The government circulars and SS code in preparation in service book
- The duties and responsibilities of institutional head and office staff

**OBJECTIVES OF WORK SHOP FOR NON-TEACHING STAFF ON PREPARATION OF SERVICE BOOKS  
2022-2023**

- The Non-teaching staff comes to know the theoretical information over service books in educational institutions
- The Non-teaching staff comes to know the government norms in preparation of service book in educational institutions
- The Non-teaching staff comes to know the government circulars and SS code in preparation in service book
- The Non-teaching staff comes to know the duties and responsibilities of institutional head and office staff

All the participant Non- teaching staff get modified as per the information and objective of the course in the program held in our institution.



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### ADMINISTRATIVE STRUCTURE OF EDUCATION DEPARTMENT

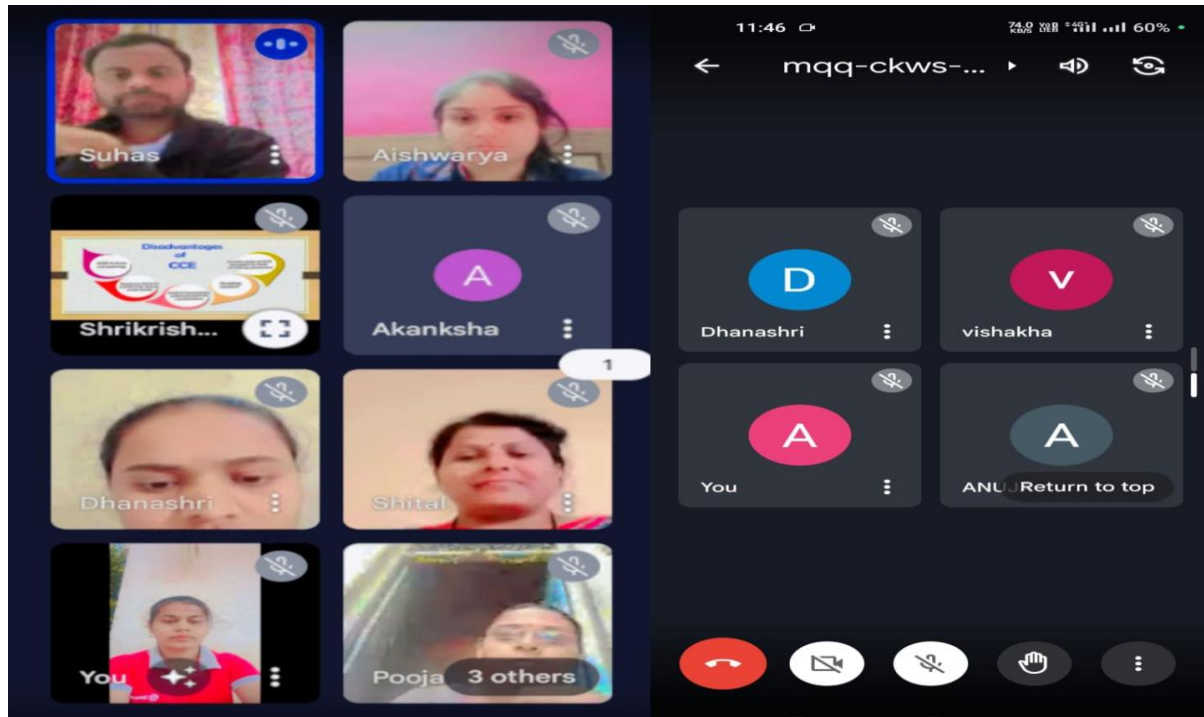



### WORK SHOP FOR PROFESSIONAL ETHICS IN TEACHER TRAINING PROGRAM



## COVID-19 ONLINE EDUCATION AND NATIONAL EDUCATION POLICY

2020-2021 PROGRAM DATE:-06/02/2021



  
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**WORK SHOP FOR NON-TEACHING STAFF ON PREPARATION OF SERVICE BOOKS**

**2022-2023-PROGRAMME DATE:- 18/04/2023**



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